

City Planning, Development and Regional Services Department

Division: City Planning and Development
Control

Section: Building

Munitoria Building | Room G15 & 103 & 106 | Vermeulen Street | Pretoria | 0001

www.tshwane.gov.za | Tel: 012 358 8032 | Fax: 012 358 4921



CERTIFICATE OF APPOINTMENT

Appointment of a professional Engineer or other approved competent person in terms of Regulation A19 of the National Building Regulations, promulgated under the National Building Regulations and Building Standards Act, 1997 (Act 103 of 1977).

- i) Only original documentation will be accepted (no photocopies).
- ii) Complete this document in full, in block letters (black ink).
- iii) No amendments or restrictions will be accepted on the form.
- iv) This form may not be cancelled or removed from the file without permission from the Chief Building Control Officer.
- v) If this Certificate of Appointment is signed by an Authorised Representative, a Power of Attorney must be attached.
- vi) **Building plans must be signed by the appointed Engineer prior to approval and detailed drawings must be submitted prior to occupation.**
- vii) Completion Certificate must be completed prior to occupation.
- viii) Engineer referred by Certificate of Appointment and Completion Certificate must correspond.

1. Description of property _____

2. I/We, _____ the undersigned, have appointed
(Name of Engineer) _____ in my capacity as Registered
Owner/Authorised Representative on _____ 20_____, accordance with the provision of
Regulation A19(3) to -

- i) accept full responsibility as per Section B - SABS 0400 for the rational design of the above-mentioned work;
- ii) provide the *Local Authority with detailed drawings, plan and detail prior to occupation, as required under Regulation A4 of the National Building Regulations;
- iii) inspect the work during construction thereof and to notify the *Local Authority immediately if it appears that such structural work is being carried out in such a way that it could adversely affect the strength, stability or serviceability of the works or any adjoining property, building or structure.

SIGNATURE

DATE

- a. Registered Owner
 - b. Authorised Representative (provide Power of Attorney)
- *(Cancel not applicable)

Name of registered owner: _____

Address: _____

Tel. no.: _____ Fax no.: _____

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ACCEPTANCE OF APPOINTMENT

Proposed work (**Engineer** to specify and sign applicable sections below)

Signature	Signature	Signature	Signature	Signature
Soil conditions/ Foundations	Foundations/ Structure	Complete structure - Roof construction excluded	Complete structure - Roof construction included	Freestanding Retaining walls/systems
External water reticulation	Sewer reticulation	Roads	Stormwater	Drainage
External electrical reticulation	Internal electrical reticulation	Geological	Mechanical ventilation	Other (specify)

1. I have studied the relevant geological report with regards to the development as compiled by: _____ dated _____ and undertake the following:
 - 1.1 To compile specifications, according to the geological report, regarding construction, drainage of the buildings and the site, and the installation of water and sewerage services, so that the whole development, as far as possible, is safe from a geological point of view;
 - 1.2 to see to it that the specifications are adhered to during construction by carrying out regular inspections;
 - 1.3 to certify that my specifications have been adhered to on completion of the project.
2. I, the undersigned, in my capacity as registered person* / approved competent person** of (name of firm) _____ hereby unconditionally accept the foregoing appointment as per Section B - SABS 0400 in terms of Regulation A19 and therefore accept full responsibility for the rational design of the foregoing work.
I undertake to provide the *Local Authority with the detail drawings, plans and details as required under Regulation A4 prior to occupation and to inspect the work during construction thereof in so far as such detail drawings, plans and details relate to the appointed works as well as to notify the *Local Authority immediately if it appears that such works are being carried out in such a way that it could adversely affect the strength, stability or serviceability of the works or any adjoining property, building or structure.
3. If the above appointment is terminated before construction of the works has been completed, I undertake to notify the *Local Authority immediately of this in terms of Regulation A19(2).
4. I undertake to submit a certificate to the *Local Authority in terms of section 14(2A) of the National Building Regulations and Building Standards Act, 1977 (Act 103 van 1977) on completion of the above-mentioned proposed works, in which it must be indicated that the structural strength is in accordance with the application in respect of which approval was granted under section 7 of the Act and certify compliance with the SABS 0400 specifications and regulations.

SIGNATURE

DATE

a. Professional Engineer

b. Approval competent person

* As defined by the National Building Regulations and Building Standards Act, 1977

** To the sole discretion of the Building Control Officer

(Cancel not applicable)

Name of Engineer or competent person: _____

Address: _____

Tel: _____ Fax: _____ Cell: _____

E-mail address: _____

Academic, Professional or other recognized qualifications: _____

Tel: ECSA - 011 607 9500

Registration no.: _____